

# Senior Exam/Work Session Timetable August 2018 Term 3 Week 5 (Monday 20<sup>th</sup> August

until Friday 24<sup>th</sup> August)

Morning exams start at **8.50am**. Afternoon exams start at **1.15pm**. **Please arrive 15 minutes before start time.**

*Italics* indicate work sessions and an opportunity for re-assessment in some subject areas. All exams are in the **HALL** unless otherwise indicated. Work sessions are in your timetabled classroom. Please see Mrs Troath if you think you have a clash.

		Monday 20 <sup>th</sup> August	Tuesday 21 <sup>st</sup> August	Wednesday 22 <sup>nd</sup> August	Thursday 23 <sup>rd</sup> August	Friday 24 <sup>th</sup> August
<b>EXAMINATION IN THE HALL</b>						
<b>MORNING EXAMS</b>	<b>AM</b>	L2 Physics (1hrs) L3 English (3hrs)	L1 English (3hrs) L2 Chemistry (3hrs)	L1 Science (2hrs) L2 Media (3hrs)	L1 Drama (2 hrs) L2 Drama (2 hrs) L3 Drama (2 hrs)	L3 Statistics (1hr) L3 Music (1hr)
<b>AFTERNOON EXAMS</b>	<b>PM</b>	L2 English (3hrs) L3 Biology (1hrs)	L1 Maths (2 ½ hrs) <b>start at 1.00pm</b>  L3 Media (3 hrs) in <b>Resource Room</b>	L1 Media (2 hours) L3 Physics (1hr) L2 Biology (1hr)	L1 Home Economics (2 hrs) L2 Maths (1 hr) L3 Calculus (1 hr)	<b>Start at 12:</b> L1 History (3 hrs) L2 History (3 hrs) L3 History (3 hrs)
<b>WORK SESSION/REASSESSMENT OPPORTUNITY</b>						
<b>MORNING WORK SESSION</b>	<b>AM</b>	<i>L1 English (2 hours) L2 &amp; L3 Tourism (1 hr)- <b>PPT</b> group at 9.00am L2 &amp; L3 Tourism (1 hr) <b>MHN</b> group at 10am</i>	<i>L1 English Literacy (2hrs) L2 Hospitality and Academy (3hr) L3 Textiles (1 hr)</i>	<i>L2 Media (2 hrs) – <b>start at 10am</b> L3 Art (2 hrs)- <b>start at 10am</b> L1 Pre-trades (1 hr)- <b>start at 10am</b> L3 Chemistry (2 hrs) – <b>start at 9.00am</b> L1 Science Applied (2 hrs)</i>	<i>L3 Hospitality (3hrs) L2 English Combined (2hrs) L2 &amp; L3 VOC (2 hrs) –Ms Chiaroni</i>	<i>L1 Media (2 hrs) L2 &amp; L3 VOC (2 hrs) – Ms Stewart L1 Science – Miss Gracie (2 hrs) L2 Japanese (1 hr) L0 Music (2 hrs) start at 10.00am</i>
<b>AFTERNOON WORK SESSION</b>	<b>PM</b>	<i>L2 English Combined (2hrs) L1 MAP – (2hrs)</i>	<i>L1 MAL –LHC (1hr) L2 Art (2 hrs) L2 &amp; L3 Pre-trades (1hr)</i>	<i>L1 &amp; L2 Textiles (1 hr) L1 Digital – option 5 (1hr) L2 &amp; L3 DMT (1hr)</i>	<i>L3 Media (2 hrs) L1 Art (2hrs) L1 Digital – option 6 (1 hr) L1 DMT (1 hr)</i>	<i>L1 Hospitality (2hrs)</i>

## **RULES FOR CANDIDATES**

School uniform must be worn. Remember to 'layer up' as it can be cold in the hall. Transport to and from practice exams is the responsibility of the student (school buses continue to run at the usual times). Students should not be on school grounds if they do not have an exam or work session, although in exceptional cases, the Library or B3 can be used as a 'waiting area'.

Morning exams start at **8.50am**. Afternoon exams start at **1.15pm**. **Please arrive 15 minutes before start time.**

**Follow all instructions of any supervisor.**

**You are not allowed to have the following in the exam room:**

- An electronic device\* unless it is switched off and inside your bag at the front of the hall.
- Any paper

**In an exam you are not allowed to:**

- Talk to, communicate with or disturb other candidates
- Copy another candidate's work
- Communicate with the marker, including writing or drawing anything that could be viewed as offensive
- Leave the exam room within the **first 45 minutes or the last 15 minutes** of the exam
- Touch or open any bags at the front of the Hall after the exam has started.

## **EXAM MATERIALS**

You have to take your own equipment such as pens, pencils, water and an approved calculator to the exams. You may not borrow equipment from someone else during the exam. Check materials with your teacher. Do not take any paper to write on into any exam room for any reason.

## **CALCULATOR**

You may take an approved calculator into the examination room for an appropriate subject. Teachers or supervisors will check that you have cleared ALL calculator memories outside the exam room. You cannot take your calculator into the exam room if the calculator memories have not been cleared.

**You are responsible for taking the correct equipment to the exam and making sure that it is working.**

## **WHAT TO DO IN EXAMS**

Arrive early – at least 15 minutes before the exam starts.

Find out which is your exam room – exams are usually in the hall but there are some exceptions.

**In the exam room:**

- listen to and follow the instructions of the supervisors
- sit at the desk where you are told to sit
- when you are told, check that all the pages in each exam paper are printed correctly
- if you have any problems put up your hand
- if you wish to use the toilet during the exam put up your hand
- if you leave the exam early you are not allowed to return
- you must not take any answer booklets out of the exam room.

**If you arrive more than 30 minutes after the exam has started you will NOT be able to sit the exam.**

### **WRITING YOUR ANSWERS**

- Follow all the instructions on the front cover of the exam booklets.
- Use only black or blue pen. Red or green is used by the markers.
- Do not write in pencil unless instructed to do so.
- Write neatly, so the marker can read your answers.
- All work that is not to be marked must be clearly crossed out.
- Do not use correcting fluid (Twink) in your answer booklets. They will not be accepted.
- Extra paper will only be provided by a supervisor if you have completely filled the answer booklet.

### **THE END OF THE EXAM**

- Follow the instructions of the supervisor.
- Stop writing and add nothing more when the supervisor tells you the exam has ended.
- Make sure every booklet has your NAME on them.
- Label any extra pages used.
- Hand in all answer booklets.
- Take from the exam room the equipment you brought in. YOU must make sure that all material that you want marked is handed to the supervisor before you leave. Only exam answers written within the answer booklets or on the extra paper provided by an authorised supervisor will be marked. Any work given to a supervisor after you have left the exam room may be collected, but will not be marked.

**These practice exams are extremely important! If something unexpected occurs (e.g. serious illness) in November/December when the NZQA exams are scheduled, and a student is unable to sit these exams, then the grades that the student earned from the school exams will be what is forwarded to NZQA.**

**GOOD LUCK!**